

**40 MILE PARK MEETING
SEPTEMBER 4, 2008
TOWN OF BOW ISLAND OFFICE**

1. Larry Weatherhead called the meeting to order at 7 p.m

Present: Mike Janzer, Bruce Vine, Vern Beck, Steve Forbes, Lorne Buis, Ron Lane, Larry Weatherhead, Brenda Hallett & Rob May

2. Minutes - The minutes from the August 7, 2008 meeting were reviewed.

Business arising from the minutes

No one was assigned at the last meeting to check with the County on the cost of putting either Oil or Calcium Chloride on the roads in the park. Lorne Buis said he would get some prices from Keith.

At the last meeting we had received a letter from a lease holder in regards to his neighbor's shed. Bruce Vine said he and Len Varjassy had looked into the issue and they couldn't find a problem. Bruce said the request from a lease holder had been dealt with as well.

At the last meeting we had discussed whether the 3 leaseholder's who were grandfathered to have 2 trailers on their lot, were ever charged the 2/3 of the lease fee for the second trailer as in Larry's motion in June of 2007. Mike Janzer said they were not charged, because the County by-laws superseded the motion. Larry thought the only part of the motion that was overruled was letting everyone to have 2 trailers on their lot. Larry said it's too late to charge the three grandfathered leaseholders this year, but next year we should make sure we charge for the second trailers on those lots.

Motion: Bruce Vine moved that the minutes be adopted as presented.

Seconded: Rob May seconded the motion

Carried.

3. Financial Report – Mike Janzer

Mike handed out copies of the financial statement as well as copies of a financial overview and a breakdown of revenue and expenses from the August long weekend. We made a profit of \$8362.35 on the weekend. All lease and water fees have been collected for the whole park, and all outstanding 2007 Property Taxes have also been collected.

Joyce had also forwarded a breakdown of the revenue taken in at the gate. It included overnight camping fees, vehicle passes, season passes, Pavilion rent, laundry, wood sales, dock permits and sani-dumps fees for the 2008 season.

Motion: Rob May moved that we accept the Financial Report as presented.

Seconded: Steve Forbes seconded.

Carried.

4. COMMITTEE REPORTS

Marketing and Public Relations – Rob May

Rob is almost ready to post the newsletter. Some of the items that he is planning on putting in the newsletter are:

- All boat docks are to be removed via the boat launch by October 15th.
- On September 27th a dock removal day will be held at the park and we will be donating the use of a tractor and trailer to take docks out and take them to storage
- All trailers are to be removed from the Seasonal Rental lots by October 31. They can be stored in the storage area of the park at no charge.
- The storage area is being moved to the north-west corner of the park.
- If seasonal renters would like to renew their spot for next year, they are to give Mike a post-dated cheque by October 31st.
- Thanks to all the volunteers, donators, and staff.
- Anyone who has put in, or would like to put in walkways or plant trees by the water is supposed to get approval from SMRID. They should write to the 40 Mile Park Committee and we will forward their requests to Ron Renwick, General Manager of SMRID.
- The date of the Annual General Meeting once set. Brenda is to phone to book the Legion for November 6th, if available.

Rob has been asked several times about what happens when leases expire. Mike Janzer told him that if the lease is in good standing, it will automatically be renewed for 25 years. However in 2000, new leases were done up, which included the 85/15 rule and letters were sent out to all leaseholders asking them to sign the new lease. If the leaseholders have not signed, we are under no obligation to renew the lease. Since several Committee members did not remember getting a letter back then about the new leases, we decided that a letter should be sent out to the leaseholders (mainly in Area C) who have not signed the new lease to let them know about it. The security service has been cancelled for the last weekend, as the park has been pretty quiet.

Operations – Len Varjassy

In the last month the following jobs have been completed:

- The paving has been finished at the Pavilion
- Repairs have been done to the tractor,
- All the grass has been cut.

Jobs to be done yet this fall:

- Put in the sprinkler system at the beach
- Grade the roads
- Spraying weeds next week
- Install the septic tanks at Jake's trailer

The freezer at the convenience store has quit, do we want to replace it? We decided to look around for prices and replace it over the winter. For the time being we are letting the convenience store operators use the freezer at the Pavilion.

Administration & Development – Bruce Vine

Bruce has a list of all the leaseholders who have put in walkways and planted trees below top of dam and he will be sending them a letter telling them that they are to write a letter to the Committee to get permission. We will forward the requests to SMRID.

The County has received 4 Development permits applications. Bruce is keeping in contact with Nathan at the County regarding development permits.

At the last Advisory Committee meeting it was discussed that the 40 Mile Park Committee is short-handed because the one Public position was never filled. Lynden Hutchinson suggested that we change the Park Committee Regulations.

Motion: Bruce Vine moved that we eliminate the One Day Use (Public) Person voted on by the Public and replace the position with a 1 year sublease holder. This Public position has been vacant for the entire term, no one wanted to sit on the board. The board felt that to have further lease holder input we would benefit by placing a permanent sublease holder into this position.

Seconded: Rob May seconded the motion

Carried.

Motion: Bruce Vine moved that we amend the voting rules at the Annual General Meeting to suit the change.

Seconded: Mike Janzer seconded.

Carried.

Bruce will re-write the Committee rules and get them to the County before their meeting next Wednesday.

On August 28, Bruce Vine, Steve Forbes and Blair McNeely met to discuss the Park Manager position. They discussed wages, responsibilities and whether accommodation would be required. Bruce handed out copies of a Newspaper Ad and a Questionnaire that the committee has put together for the position.

Motion: Bruce Vine moved that we advertise for a Park Manager as per the handout.

Seconded: Steve Forbes seconded the motion.

Carried.

Rob will put the ad in the local paper and on the website for a few weeks, with November 1st being the deadline for applications. Brenda will be the contact person for applications. A committee will be set up at the next meeting to do the interviewing and hiring. If anyone thinks any changes should be made to the Questionnaire, please let Bruce know as soon as possible.

Special Events & Fund Raising – Steve Forbes

Steve had a couple of proposals for playground equipment from Blue Imp in Medicine Hat, which he passed around. Larry asked Steve to look into the available grants and put together a proposal for the next meeting.

40 Mile Park Foundation – Vern Beck

Vern handed out a listing of some of the grants available from lottery funds. Vern has noticed over the years that if you have a professional plan in place you are more likely to get government grants. So he would like us to apply for the Land Use Planning grant, and hire a professional planner to get a proper plan in place.

Vern also offered the Committee the use of the conference room in the Bow Island Town Office for our meetings; unfortunately the first Thursday of the month is booked, but if the committee would like to change our meeting date to the second Thursday of the month, we are free use it.

Report from SMRID – LeRon Torrie

LeRon thanked the Committee for the Park Tour and barbeque. He would like to see it become an annual event.

5. Other items for Discussion

Projects left to do in the park this fall include the sprinkler system at the beach and installation of the new water system. Larry suggested we also look into putting a fountain at the old swimming hole and putting in sand for a beach. LeRon told us to send a letter with a proposal for the project into SMRID and request approval.

Some one has offered to build a bridge over the causeway. Lorne will tell him to submit a plan for the project so we can look it over.

A sublease holder has requested to have a H14 made into a Seasonal Rental site for their family. She has a handicapped daughter and the site gives them enough room for her equipment. After discussion, we decided to tell her she is in consideration for the site and we will let her know about it next year. While discussing this matter, it was the consensus of everyone, that all the nightly camping sites in H should be changed to Seasonal Rental sites next year.

A meeting was held in August in regards to the long-term development of the park. Several ideas were discussed and Doug Hancock is drawing up some plans for us. It was thought that it is time to bring in a professional planner. Mike Janzer knows an Environment Planner, who has offered to help us out. Once we get the new drawings from Doug, Mike will bring the planner out to the park for a meeting to see what is feasible.

6. Adjournment

Motion: Rob May moved for adjournment at 9 p.m.