

**40 MILE PARK MEETING
JANUARY 3, 2008
SMRID OFFICE, BOW ISLAND**

1. Larry Weatherhead **called the meeting to order** at 7:05 p.m.

Present: Mike Janzer, Randy Garrecht, Blair McNeely, Len Varjassy, Rob May, Bruce Vine, Doug Dent, Steve Forbes, Vern Beck, Ron Lane, Larry Weatherhead, Tom Thacker, LeRon Torrie, Mike Melham & Brenda Hallett

2. Additions to the Agenda

3. Minutes – The minutes from the December 6, 2007 meeting were presented

Motion: Rob May moved to adopt the minutes as presented

Seconded: Doug Dent seconded the motion

Carried.

4. Financial Report – Mike Janzer

Mike distributed and reviewed the financial report. He reported that he had recently received a list from the County, of leaseholders who have not paid last year's taxes, but he hasn't had time to look over it yet. The Park will pay the unpaid taxes and collect it from the leaseholders.

The MRTA grant of \$8000 has been applied for.

We still have one overdue account to collect. We asked Mike Janzer to send a letter to (A delinquent lease holder), telling him to pay the past due fees or he will be in default of his lease.

Mike has talked to Michele Winger about the credit amount showing on the Financial Statement presented at the Annual General Meeting. The entry was a correction of a bookkeeping error.

Motion: Blair McNeely moved we adopt the financial statement as presented.

Seconded: Bruce Vine seconded.

Carried.

5. Report from Randy Garrecht

Randy talked to Dale Brown today, and the County is going to carry-forward the \$3000 in services to next year, since we didn't get the sand for the beach hauled in before freeze up. This means in 2008 we will have \$6000 worth of services available from the County.

We will be getting the sand hauled in from Derald Geldreich's property and the cost of the sand will be \$4 per yard. We still have \$7000 budgeted and approved for sand

The septic tank in Area H was installed, but still needs to be backfilled.

Permits have been taken out for the new washrooms on the beach and in Area H. Bruce Vine will have to contact Park Enterprises with the blue prints for the 2 buildings. Jake can build the washrooms in the shop over the winter but the plumbing and electrical have to be done by contractors.

Lloyd Hammel didn't get the power trenched in from the Pavilion to the Gate office before freeze up, but his equipment is still out at the park, so if we get a break in the cold, it can still be put in.

Randy then handed in all his keys, including the Master keys and the Master codes for the keys. He also turned in the Permits for the washrooms, all the leaseholder development permits that are still to be finished and a list of contacts with phone numbers.

Larry thanked Randy for coming in to drop off the documents and for all his work at the park.

Report from Mike Melham

Mike is very close to getting our Foundation re-instated. For the \$47,000 grant he was \$9,700 short of having all the invoices to account for the money. As soon as he submits some labour hours we should be very close. For the \$6,000 grant, he has found only 2 invoices and he is a couple of thousand short on that one. This grant was for the trail to the beach from the Viewing Centre and it was for materials only, so we can't use labour to match the funds. If we can get the paperwork submitted soon, we could have the Foundation back by the spring. Mike will continue to look for more invoices to get this done. The two fellows that operated the store in the Viewing Centre last year; left behind the counters and a cash register, as they had no further use for them. They would like to sell them for \$400, so if we get new operators in there next year maybe they will buy them.

Mike handed 2 binders over to Larry; one from 2006 and the other from 2007. These binders contain all the minutes, financial statements, correspondence, notes and information that Mike had accumulated over the last 2 years. He also handed in 2 cell phones. One was the cell phone the hosts carry; the park phone is call forwarded to it, and the other was the phone that Mike himself used for park business.

Larry thanked Mike for everything as well.

6. Report from SMRID – LeRon Torrie

LeRon will check into getting some keys for the SMRID office, now that Randy won't be coming to the meetings anymore.

LeRon looked into the dates for removal of docks from the lake and there are different dates in 2 documents; in one document it says September 30 and the other says October 15th. LeRon said it doesn't really matter which date we use, as long as the docks are removed by freeze up.

The docking policy will be the same this year as last.

There seems to be some confusion about who is responsible for spraying the weeds below top of dam; SMRID or the County. He will ask Ron Renwick to talk to Dale Brown about it and get it settled. Apparently some leaseholders only pulled their docks up on the side of the banks instead of removing them and putting them in storage, and Duane the by-law officer is pretty upset about it. It was suggested that if people don't remove their docks properly that they not be allowed to put in a dock the following year.

7. Report from the County – Tom Thacker

Dale Brown is worried that the Park will back slide on the Development Permits now that Randy is not on the Committee. He suggested that we hire Randy to do the Permits. Larry Weatherhead said he had approached Randy about continuing with the permits and that Randy was interested in doing so.

Motion: Doug Dent moved that we hire Randy to do the Development Permits. His fee is to be negotiated.

Seconded: Blair McNeely seconded the motion.

Carried.

Blair McNeely will talk to Randy about what he feels he should be paid for doing the Development Permits.

8. Questionnaire Results

The results of the questionnaire that was handed out at the Annual meeting were distributed. Everyone was asked to look over the results and to see what is important to the users of the park, before we decide on our priorities for the next year. Mike Janzer asked everyone to bring their ideas for capital projects to the next meeting.

9. Appointments to Sub-Committees

The following appointments were made:

Operations Committee

Len Varjassy – Chairman
Blair McNeely & Bruce Vine

Finance Committee

Mike Janzer – Chairman

Special Events

Steve Forbes – Chairman
Len Varjassy

Public Relations & Marketing, Fund Raising & Donations

Rob May – Chairman
Doug Dent

Planning & Development, Administration

Bruce Vine – Chairman
Mike Janzer, Larry Weatherhead & Doug Dent

Motion: Rob May moved that we accept the appointments to the Committees

Seconded: Mike Janzer seconded the motion

Carried.

10. Fee Schedule 2008

Before we started working on the fee schedule, Mike Janzer was asked what it would take to make the park financially viable. Mike stated that the park is not viable with only 160 leased lots; we need over 200 lots to break even. This means we need to develop another area of the park. When a suggestion was made that the park users should have to pay enough to make us viable, Mike stated that even with hefty increases last year, only \$16,000 in additional revenue was raised.

Lease Fees 2008

Area A, all lots	\$850
Area C & D, all lots	\$750
Area G, all lots	\$650

Non-potable water	\$75
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Seasonal Rentals Fees

Area B & H, all lots	\$1000
Area F	\$500

Gate Fees

Day Use	\$5
Vehicle plus Boat	\$10
Seasonal Day Use	\$75

Overnight Camping

Non-powered	\$20
Powered	\$25
Private Lot	\$15
Private Lot B & H	\$25

Additional Park Fees

Lease Transfer	\$500
85 / 15	Set
Building Performance Deposit	\$3000
Pavilion Rental	\$100/day
Pavilion Deposit	\$500
Viewing Centre Rental	\$100/day
Viewing Centre Deposit	\$500
Lot Clean Up	110% of Actual Cost
Dock Removal	110% of Actual Cost

We took the Development Permit Fee off the schedule until we know what Randy will be charging.

Motion: Doug Dent moved that we accept the Fee Schedule for 2008

Seconded: Len Varjassy seconded the motion

Carried.

11. Other Items for Discussion

Park Hosts

We decided we would go with the Park Hosts concept again this year. Rob May and Doug Dent will work on getting an advertisement into the paper for the position and they will contact Mike Melham to see if he has a job description for the position.

Master Passes

Mike Janzer volunteered to take care of the Master Passes for this year.

By-laws

Bruce Vine distributed the latest version of the Park By-laws. He asked everyone to look over the changes made and give him some feedback. Once he has heard back from everyone, more revisions will be done on it.

Firewood

Blair McNeely presented a letter from someone offering to sell us firewood wrapped in plastic for ease of selling. Rob May said he knew of someone who could supply firewood cheaper, but it would be bulk product. Larry left it to the Operations Committee to deal with.

Security Camera

We need to get someone to either download the surveillance footage from the camera, or put a new CD in every two weeks. Len Varjassy said he and John Fyke would take care of it.

Park Website

The website needs to be redesigned and updated. John Fyke says he will do whatever we want done with it.

Potable Water

Lyle Stanger should be getting back to Blair soon, with an estimate of how much a potable water system for the Viewing Centre will cost.

Water System Upgrade

Doug Dent volunteered to look into the prices of pumps for the water system in the park.

Chinook Marketing Association

Rob May passed around a brochure from the Chinook Marketing Association. For \$350 per year, they will distribute our marketing pamphlets around Southern Alberta. Rob will check with Mike Melham to see what literature we have left from last year.

12. Adjournment – Bruce Vine moved for adjournment at 10:45 p.m.