

# **40 MILE PARK MEETING**

## **DECEMBER 6, 2007 – SMRID OFFICE, BOW ISLAND**

1. Mike Melham **called the meeting to order** at 7 p.m.

**Present:** Randy Garrecht, Doug Hancock, Rob May, Tom Thacker, Bruce Vine, Larry Weatherhead, Steve Forbes, Vern Beck, Ron Lane, Mike Melham, Jim Miller, LeRon Torrie, Blair McNeely, Brenda Hallett.

### **2. Additions to the Agenda**

**3. Minutes** – The minutes from the November 1<sup>st</sup> meeting were distributed.  
One error – only 1 septic tank is to be installed in Area H.

**Motion:** Larry Weatherhead moved the minutes be adopted as corrected.

**Seconded:** Blair McNeely seconded the motion

**Carried.**

### **4. Financial – Mike Janzer**

Mike was absent, but he sent a note requesting 3 things of the new Committee.

- To think about the fee schedule, so we can get the fees set in January. Everyone was given a copy of the 2007 fee schedule
- To look over the priorities questionnaire, so we can decide on our priorities in January.
- To decide which type of audit we want to do on the books.
  - A notice to reader audit
  - An internal audit done by Michele
  - An external audit done by an outside firm

**Motion:** Blair McNeely moved that we have Michele Winger do an internal audit of the books.

**Seconded:** Rob May seconded the motion.

**Carried.**

Mike Melham asked the Committee to try to follow these guidelines for next year:

January 3: Establish the fees, decide on staff level for grounds maintenance and for the park gate, send out Seasonal Rental Agreements.

February 7: Establish capital and operating budgets, send out Newsletter with budget and fees info, as well as the new docking policy

March 6: Send out invoices for lease fees, water fees and seasonal rent. Get gate staff in place to take registrations.

April 3: Lease payments coming in.

### **5. Committee Reports**

#### **Administration – Doug Hancock**

Doug distributed copies of the Facility Rental Agreement he had drafted and we reviewed the document.

**Motion:** Bruce Vine moved that we accept the agreement as presented.

**Seconded:** Randy Garrecht seconded the motion

**Carried.**

## **Operations – Randy Garrecht**

In the past month, the following projects were done at the park

- Lloyd Hammel put in power to the new sites in Area H; but he got frozen out before he got the power trenched over to the new washrooms.
- Milts Earthmoving dug in the septic tank in Area H for the new washrooms.
- Milt also dug a new burning pit and filled in the old one.
- Permits have been taken out for the washrooms. According to Park Enterprises, we can build the washroom buildings ourselves, but everything else has to be done by contractors.
- We've started on the shoreline modifications, moving some of the sand down to the shoreline.
- Larry, Blair and Randy met with Derald Geldreich regarding the sand on his property. They dug some test holes and the sand looks good. The County will strip off the topsoil to free the sand, then they can haul it into the park.
- The County is contributing \$3000 worth of services, once that amount is used, we can either pay them for trucking from the budgeted amount for shoreline modifications, or we can request to use next year's contribution from the County. We have to notify Oceans and Fisheries when we start hauling in the sand.
- New lights were installed on the gate office.
- Jake has been working on the gate office at the Pavilion.
- Gerhardt is done working for the season, but he is still living in the trailer; what do we want to do about it? It was decided to let him stay, as he can take care of the trailer for the winter; otherwise someone will have to check on it periodically.
- We need to get plans drawn up for the washroom in Area H. Once they are drawn up, Jake can probably build it in the shop this winter. Bruce Vine said he would draw up the plans; the washroom will be handicapped accessible.
- Just about all the development permits have been completed. Fode's, Scarpino's & Kallis's will all be done soon, so they will be looking for their deposits to be returned. Melham's developments are done.

The County & SMRID met this week, and they both agree that according to the lease, the County is responsible for spraying of weeds in the park. Tom Thacker said he will speak to the Ag Dept, so they know they will have to arrange to spray in the park in the spring and probably again in the fall. Tom thought it would only be noxious weeds that would be sprayed, and since dandelions are only considered a nuisance weed, they probably wouldn't be sprayed, but he will check into it and get back to us at the next meeting.

Randy thanked everyone for all their help and hard work over the last couple of years.

Mike Melham told Randy the park is indebted to him for his leadership and for all the hard work that he has done in the park the last 2 years.

Blair McNeely requested that since the Operations Manager is such a huge job that we somehow keep Randy on the Committee so he can ease the new Operations Chairman into the job.

The County could appoint someone to the Committee if they think it is necessary. A Day Use position still is to be appointed.

Randy declined to be appointed to the committee. But he said he will help out the new Committee as much as he can.

Mike said he is sure all the former committee members will be available if any of the new members have questions or concerns.

Tom Thacker said he wished at the Annual Meeting, that he had had all the nominees come up and state what their vision of the park is. Next year he will try to remember to do so.

## **6. Chairman 2008**

Mike invited nominations for the Chairman of the Park Committee

Bruce Vine nominated Larry Weatherhead

Rob May nominated Blair McNeely – declined

Larry Weatherhead is declared Chairman for 2008.

## **7. Committee Directors 2008**

Bruce Vine explained what is involved with all the different sub-committees for the new members.

Larry Weatherhead nominated Blair McNeely for Operations Manager – declined.

Larry decided that he will contact all the Committee members to see what their interests and strengths are; he will appoint members to the various sub-committees for the next meeting.

## **8. Transition Process**

Mike Melham will pass on the binders with all his information to Larry at the next meeting. He also has some filing cabinets to bring out. Randy can hand over his keys and development permit book at the same time.

Mike said he will finish getting the 40 Mile Park Foundation re-instated.

## **9. Other Items**

LeRon stated that SMRID feels the Committee has to hire a Park Manager this upcoming year; if fees have to be raised to do it, so be it.

When we're talking about hiring a manager, you also have to factor into the equation that he will need a place to work, a computer and office equipment, so the cost would be more than the \$50,000 or \$60,000 for wages. The new Committee will have to get a plan in place.

It was suggested that we could bring in an ATCO trailer to be used as an office.

Vern asked why we don't change the caretaker position to a part-time position and hire a full time manager. The money we would save on the caretaker position would help pay for the manager.

It was asked whether we want to continue with the Park Host concept.

The Security Firm we hired was a fairly significant issue at the Annual Meeting; the new committee will have to decide what to do about security for next season.

Should we give a lifetime pass to Oliver Hodges?

(A delinquent lease holder) lease fees are past-due; Mike has talked to him. He has his lot up for sale and he will pay his fees from the proceeds of the sale. The lease will not be transferred to the new owner until the past fees are paid up.

LeRon thanked the past Committee for their dedication and hard work. He promised the SMRID board will continue to work with the new Committee to help improve the park.

**10. Adjournment** – Randy Garrecht moved we adjourn at 10:45 p.m.