

**40 MILE PARK MEETING  
TOWN OF BOW ISLAND OFFICE  
NOVEMBER 13, 2008**

1. Larry Weatherhead called the meeting to order at 7:00 p.m. Larry introduced Bob Dykstra Jr. who was representing SMRID in LeRon Torrie's absence.

**Present:** Bruce Vine, Vern Beck, Rob May, Larry Weatherhead, Mike Janzer, Steve Forbes, Bob Dykstra Jr. & Brenda Hallett

**2. Minutes:** The minutes from the October 9, 2008 meeting were presented.

**Motion:** Bruce Vine moved that the minutes be adopted as presented.

**Seconded:** Rob May seconded the motion.

**Carried.**

**Business Arising from the Minutes**

Nothing has been done so far about putting in a fenced area for firewood, so Bruce Vine said he would talk to Len about it. Larry Weatherhead offered to donate a couple of gates if we need them.

A letter was sent to Doug Dent in regards to his suspension from the Committee, and an email was later received from Doug offering his resignation.

**3. Financial Report – Mike Janzer**

Mike distributed the Financial Report as of October 20, 2008, and we reviewed it.

**Motion:** Rob May moved that the Financial Report be adopted as presented.

**Seconded:** Steve Forbes seconded.

**Carried.**

For the Annual General Meeting, Mike will just present the one page recap of the year's financial results. The one page summary and the full Financial Report will be posted on the website for anyone who would like to see more detail. Sensitive information such as the Accounts Receivable and Payables pages will not be posted.

Mike Janzer would like to transfer the \$310,000 Capital Reserve Fund to the 40 Mile Park Foundation. This would have a couple of benefits. First, the Foundation can apply for matching grants from the government. Second, future Committees will not be able to access the Fund without putting plans and budgets in place first.

**Motion:** Mike Janzer moved that we transfer \$310,129.13 from the Capital Reserve Fund to the 40 Mile Park Foundation.

**Seconded:** Steve Forbes seconded the motion.

**Carried.**

## **4. COMMITTEE REPORTS**

### **Marketing & Public Relations – Rob May**

Ads have been placed in the local papers for the Annual General Meeting.

Rob was wondering what kind of response had been received for the Park Manager position advertised in the papers over the last month, and whether we wanted to run the ad again. Eight resumes have been received and Bruce Vine is going to get all the applicants to fill out a questionnaire to help decide which applicants to interview. The resumes were passed around for everyone to look over.

Rob was looking for suggestions of people who should be recognized as making major contributions to the park. Their names will be engraved on the Presentation Plaques and be announced at the AGM. Suggestions made by the Committee members were, all the past Chairmen of the Park Committee, Vern Arnold and Tom & Emmy Droog.

It was thought that special acknowledgment should be given to Mike Melham for his many contributions to the park. A couple of suggestions were to name the road into Area G after Mike or to rename Area G something like Melham Court. Everyone like the idea of getting a large rock engraved with the name and placed at the entrance to Area G. A picture will be brought to the Annual General Meeting in case Mike Melham is able to attend.

**Motion:** Steve Forbes moved that he look into getting a large rock, that we can get engraved with Melham Court to be placed at the entrance to Area G.

**Seconded:** Bruce Vine seconded

**Carried.**

A letter of thanks should be sent to Tom and Emmy Droog for their donation of a number of large trees that have recently been moved to the park. This letter should be posted on the website as well. Larry said he would take care of it.

### **Operations – Len Varjassy**

Len was absent, but Bruce Vine said that currently Jake is working on the sprinkler system and is also cleaning out the pump house. Bruce will contact Len when he gets back and they will put together a “to do” list for Jake for the winter.

### **Development & Administration – Bruce Vine**

The leaseholder in C59 has had a Geotech report done on his lot, and Bruce doesn't think that the report is very fair. The report says the leaseholder shouldn't plant trees or grass, because of possible erosion, even though everyone around him already has them planted. The report also said that any work that is to be done to the lot has to be done by the contractor doing the report or the report will not be valid. Bruce said there was no fairness to the system.

## **40 Mile Park Foundation – Vern Beck**

Vern has finally received all the pages of the original by-laws of the Foundation. The Foundation Committee is working on updating the by-laws, and they will be holding a Special Meeting next Tuesday to finalize them.

Vern has received money for 2 Memorial benches and he has issued receipts for \$55,000 for gifts in kind.

## **Special Events & Fundraising – Steve Forbes**

Steve told us he is currently working on the application forms to get us on the Casino list, but he will hold off sending in the paperwork until after the AGM, so he has a current list of the Committee members.

## **5. Annual General Meeting**

Larry distributed a proposed agenda for the meeting. Larry's plan is to first introduce the current Committee and the representatives from the County, SMRID, the Town of Bow Island, and the Village of Foremost and the Park Staff. Next we will review the minutes and the summary of the Financial Statement. Then rather than doing Committee Reports we will go to a question period. The meeting will end with the election of the new Committee members. Everyone agreed that the agenda was acceptable.

With Doug Dent's resignation from the Committee, we will now have 4 leaseholder positions to vote on, 2 three year, 1 two year and 1 one year position. Also, we will have the 2 Seasonal Renter positions to vote on. All the Leaseholder positions will be filled on one vote. Each eligible voter will get to write down the name of the candidate they would most like to see on the Committee. The 2 candidates with the most votes will get the 2 three year positions, the person with the next highest votes will get the 2 year position and the person with the next highest votes will get the 1 year position. Both Seasonal Renter positions will be done on one vote as well, with just the seasonal renters voting for those positions.

Bruce has started phoning around looking for people to run and so far, he has two people who will let their names stand for the leaseholder positions and two for the seasonal renter positions. As chair of the Nominating Committee, Tom Thacker will run the elections again this year.

## **6. Other Items for Discussion**

Larry has received from the County, a list of leaseholders that have not yet paid this year's property taxes. After December 1<sup>st</sup>, the Park will be responsible for collecting the money, and the amount in default will be deducted from the Property Taxes that the County gives back to the Park.

Larry brought up that we need a newer truck for Jake to use at the park. To pull the new trailer around we will need a  $\frac{3}{4}$  ton or 1 ton. Mike Janzer will be attending an equipment and vehicle auction in Calgary next week; he can look for something suitable there.

**Motion:** Bruce Vine moved that we purchase a truck for approximately \$12,000.

**Seconded:** Rob May seconded.

**Carried**

Larry suggested that we install a pump in the septic tank at Jake's, so Jake can pump out the tank himself, when he isn't busy. Larry offered to pick a pump.

**Motion:** Rob May moved that we purchase a sewage pump to be installed in Jake's septic tank.

**Seconded:** Steve Forbes seconded.

**Carried.**

Bruce suggested that since we have an extra septic tank, we could have Jake build another washroom over the winter.

**Motion:** Bruce Vine moved that we proceed with construction of a building for the remaining sewage tank.

**Seconded:** Steve Forbes seconded.

**Carried.**

**7. Adjournment** – Mike Janzer moved for adjournment at 8:40 p.m.