

40 MILE PARK MEETING
May 14, 2009
TOWN OF BOW ISLAND OFFICE

1. Larry Weatherhead called the meeting to order at 7 p.m.

Present: Bruce Vine, Vern Beck, Doug Hancock, LeRon Torrie, Rob Fyke, Larry Weatherhead, Kim Dosman, Blair McNeely, Ron Hunt, Rob May, Len Varjassy, Tom Thacker

2. Minutes:

The minutes from the April 9th meeting were reviewed.

Motion: Doug Hancock moved the minutes be adopted as amended.

Seconded: Bruce Vine seconded.

Carried.

Business from the Minutes:

3. Financial Statement – Bruce Vine

The Financial Statement as of April 20, 2009 was distributed and reviewed.

Motion: Kim Dosman moved that the Financial Statement be adopted as presented.

Seconded: Len Varjassy seconded.

Carried.

Bruce is working on the Capital Recovery Payment list. The pump are installed and working great. We had to replace the water meter as the old one could not be adapted to the new system.

4. Report from the County – Tom Thacker

A person contacted the County raising a concern about the \$20.00 charge for launching a boat since the launch was put in by the Province of Alberta for the people. He did say that he thought the old \$10.00 fee was fair. The board suggested that the yearly pass at \$80.00 should be promoted.

Tom talk about the County and SMRID each paying half of the cost in hiring a park planner and submitted two names that they would be considering. Tom requested that the park committee start working on some dollar values that were conceivable for long term spending so that they can consider how many lots need to be added for the capital moneys. He also requested that the committee start looking into what may be needed as far as pathways and other amenities.

The committee asked Tom about the status of the requested percentage of the County of Forty Mile recreational grant. Tom stated that there was no money for the park in the 2009 budget year. A lengthy discussion followed.

5. Report from SMRID – LeRon Torrie

LeRon stated that he will be raising the subject with his board of the discrepancy between how public and leaseholders are defined.

LeRon reports that the water levels will remain high for the season and he does not believe they will drop.

5. Committee Reports

Operations – Len Varjassy

The sprinkler system at the beach area has been completed.

The sand at the beach has been groomed.

Blair has done up a drawing for the next area along the west fence line and the pipe has been ordered for the project.

Pumps are online and we are pressure testing.

Len asked LeRon about the status of the parks request to extend the beach area to the west. LeRon would like the proposal with drawing to go to SMRID for approval. Bruce will find a copy of the letter and approval and send a letter to SMRID on the parks intent to proceed.

Marketing & Public Relations – Rob May

The newsletter is out and accessible on the website.

The Inroads advertising is coming up and is distributed throughout Southern Alberta and Rob May would like to get some advertisements out in the Commentator or the Medicine Hat News to advertize the Pavilion for wedding and such. Rob Fyke added that the updates for the park have been done for Tourism Alberta and he would like to go around to the Tourism information booths and the town and restock them with pamphlets. Rob Fyke will also do a marketing evaluation for the Pavilion to assess what we should spend in advertising dollars.

Special Events & Fundraising – Kim Dosman

Kim contacted the Lottery Board and they asked her for our land description and told her the application has gone on to the next level and has been assigned to an agent.

Ron Hunt reported on the bookings of the Pavilion.

Development – Doug Hancock

Doug asked Tom about the status of the proposed fire truck that the County may be donating to the park. Tom reported that the truck is still under discussion with the County Council.

Doug and Bruce went to the open house that the County hosted to discuss the new proposed land use by-laws. Doug handed out a copy of the proposed by-laws marked RR2 and indicated the new by-laws will contain a document called RR3 that will be applicable in the park. RR3 was designed to cover new areas of the park such as the proposed E area of the park and basically are a restriction on such things as decks, fences and sheds. One of the concerns that Doug had with the proposed RR3 by-laws were the height restrictions on the set-backs that would now require a

geo technical report. Doug suggested that the County have one general report be done for the area that is to be developed or that no excavation is done and just screw piles be used for development. A lengthy discussion was held and it was suggested that the committee look into this further and make a presentation to the County before the cutoff of the by-laws going for approval by the County Council. Doug also mentioned that the RR3 requires that the long and short term lease trailers be removed prior to October of every year. The proposed by-laws can be viewed on the County of Forty Mile website.

40 Mile Park Foundation – Vern Beck

Vern gave his financial report for the Foundation.

The Foundation still needs 1 person from the Park Committee to be on their nominating committee. According to their by-laws they require 2 tax-paying leaseholders to be on the Foundation. Kim Dosman was nominated and accepted the position and will seek out the two tax-paying leaseholders to take the positions.

Vern requested that the Town of Bow Island donate a fire hydrant to the park. They will be meeting about the request shortly but Vern feels confident.

Park Manager - Rob Fyke

Park readiness report;

- Weed control and fertilizer have been delayed because of in climate conditions. The product is in the park stores and will be applied as soon as possible.
- Fire Pits and tables are all out and Kirks Tires in Medicine Hat has given 40 tractor tire rims to the park to be used as additional fire pits.
- The public dock is in and so are the swim area barriers.
- The No Wake signs are not currently in the water because new one are being constructed and will be placed when done.
- The store and restaurant is being run this year by Nancy and Nancy. The store is looking real good and will be providing new products and services this year.
- The store requires a water filtering system. Rob Fyke will investigate the system and report back.
- The gate office is ready to go
- The main office is now signed and is set up.
- Irrigation systems are being mapped and GPS locations assigned to them.
- Fire wood has been bundled and is ready for sale.
- Bathrooms and laundry at the Viewing Center will now be closed at 11:00 p.m.
- Roads have been graded and we are constructing a system for watering the roads to keep the dust down. Speed bumps are in.
- New porta-potties have arrived and have been put into use.
- Security will be in-house this year and we will be doing security from 11 p.m. to 5 a.m.
- The new truck has been registered and is getting its signs put on shortly.

An Emergency Preparedness plan for the park is well on its way. Rob has spoke with the County officials as well as the Bow Island detachment and has set a plan underway that will provide booklets to the departments with lot and park information and maps to decrease response times. Rob will be making a proposal to SMRID to have an emergency gate installed in area C to be

able to provide a means of escape. LeRon will bring the subject up at his board meeting. Rob has also asked the County Fire and Bow Island Fire for donations of use equipment. The County has offered a training program to the park staff and residence of the park for first response fire. Dale Brown has suggested that if the park had this kind of training, that we would meet the County of Forty mile's criteria for donating a fire truck to the park. Rob would like to designate the main office as a first aid station as well as a child find station and sign it as such. After all the work and preparation for the Emergency Preparedness Plan is in place, we would send out an information sheet to all leaseholders and provide information as well as ask them to clearly mark their lot with the lot number.

Rob Fyke asked the committee to set a dollar limit to go and purchase tools for the shop.

Motion: Len Varjassy moved that we provide Rob Fyke with \$5000.00 to go purchase shop tools.

Seconded: Blair McNeely seconded the motion.

Carried.

Bruce made a presentation that the park requires an enclosed storage area. Bruce suggested that we purchase a cargo container to house items that require enclosed storage.

Motion: Bruce Vine moved that we purchase a cargo container for \$4600.00.

Seconded: Doug Hancock seconded the motion.

Carried.

Projects;

- Wood storage compound is being constructed.
- Asset tagging of capital items and unit numbers are being done.
- Fuel meter are being installed on the fuel tanks and being tracked by unit numbers.
- Area F washrooms tanks are in the ground and the constructions will start shortly.
- Children's programs are being created with the help of the Medicine Hat College.
- Fireworks are being ordered for the July long weekend.
- The water truck has been outfitted for fire and for broadcasting water on the roads.
- 40 Mile Park now has a Facebook site. Member count is over 170 people as of the date.

6. Open Discussion Period

Larry asked the questions about the parks one trailer policy, should we be charging for the extra trailers and how many trailers should we allow since the by-laws are not being followed. Further discussion is needed on this topic.

Bruce proposed that we set the budget in September and set the park fees by the Annual General Meeting. Bruce also proposed that the park invoice the fees in January and make the due date for April 1st.

Motion: Bruce Vine moved that we change the policy and set the budget in September and set the park fees by the Annual General Meeting. Bruce also proposed that the park invoice the fees in January and make the due date for April 1st.

Seconded: Len Varjassy seconded the motion.

Carried.

7. Adjournment: The next Committee meeting will be held on June 11, 2009.
Len Varjassy moved for adjournment at 9:50 p.m.