

**40 MILE PARK  
JANUARY 14, 2009  
TOWN OF BOW ISLAND OFFICE**

1. Larry Weatherhead called the meeting to order at 7 p.m.

**Present:** Kim Dosman, Vern Beck, Ron Lane, Bruce Vine, Doug Hancock, Larry Weatherhead, Tom Thacker, Ron Hunt, Len Varjassy, Mike Janzer & Brenda Hallett.

**2. Minutes:** The minutes from the December 4, 2008 meeting were reviewed.

**Business from the minutes**

Bruce would like to have a few of the best applicants in for interviews. A hiring committee of Bruce, Blair, Doug and Kim will try to meet as soon as possible to pick which applicants to bring in. Vern offered the use of the Town Office for the interviews, as long as he is informed ahead of time. Bruce will put together a list of questions for the applicants and will try to arrange for the interviews next week. The Park Manager will be a full time position; for 8 months they will be involved in the day-to-day operations at the park. In the winter months they will be applying for grants, drawing up budgets, etc.

On Thursday, January 22 at 7 p.m. the Committee will hold a meeting to deal with long-term development of the park. The County, SMRID and town reps will not be required to attend.

The County is just working on getting the 2 Fire Trucks a safety inspection, so a decision on the disposition of the trucks will not be made for a while yet.

Tom suggested that instead of putting in a new intake pipe for the water system, that we just ask SMRID to open some of the valves and let the water flow into the reservoir. He said that in the past this has been done to improve the quality of the water.

Nothing has been done about purchasing a truck for the park. Larry asked everyone to keep their eyes open for a ¾ Ton 4 X 4 in good condition.

Bruce had already planned to put in a fill line for filling a water tank in case of fire.

**Motion:** Bruce Vine moved that the minutes be adopted as presented.

**Seconded:** Len Varjassy seconded the motion.

**Carried.**

**3. Financial Report – Mike Janzer**

Mike distributed the Financial Report as of December 20, 2008 and it was reviewed. We've received a cheque from the County for \$60,978. This is the amount of property taxes the County gives back to the park minus the unpaid property taxes as of December 1<sup>st</sup>. The Park is now responsible for collecting the outstanding taxes, and Mike included a list of the leaseholders who are in arrears. Mike has sent an invoice and a letter to everyone on the list, informing them that they have until January 16<sup>th</sup> to pay or it will be turned over to Collections.

**Motion:** Len Varjassy moved that the financial report be adopted as presented.

**Seconded:** Doug Hancock seconded the motion.

**Carried.**

Mike also presented a list of the Capital Recovery Payments for Area A. According to the records that are available, there could be \$101,545.16 to be investigated or collected from the leaseholders in Area A. This amount doesn't take into consideration the lots where we have no records.

Mike handed around pictures of the large rock that we picked up out at Laidlaw's and also a representation of the engraving to be done on a piece of black granite and attached to the rock. The rock will then be placed outside Area G in recognition of the work Mike Melham has done for the park over the years. The cost of the engraving is estimated to be \$1000 to \$2000.

**Motion:** Blair McNeely moved that we proceed with the project.

**Seconded:** Kim Dosman seconded the motion.

**Carried.**

#### **4. Appointment of Directors for 2009**

The following Committee members were appointed to sub-committees:

**Committee Chairman** – Larry Weatherhead

**Operations** – Len Varjassy (Chair), Ron Hunt, Blair McNeely

**Development & Administration** – Bruce Vine, Doug Hancock

**Marketing & Public Relations** – Rob May

**Special Events & Fundraising** – Kim Dosman (Chair), Ron Hunt

**Finance** – Bruce Vine

#### **5. Budget 2009**

Before we can start to work on the operating budget, we have to set the park fees, so we know how much money we will have to work with. Brenda will send out the 2008 fee schedule to everyone tomorrow, and then at the meeting next Thursday, we can decide what our fees will be for the coming year.

For the Capital Budget we still need to get estimates and plans put together for the projects on our wish lists. Everyone's wish lists plus the following items will be discussed next week:

We could possibly get 20 to 30 more large trees from Spitz

300 Prairie Poplars have been ordered plus as many more as they can supply in the spring

Sprinkler system for along the road

Intake pipe for the water system

Playgrounds

Overhead door for the pavilion

Cement pad at the convenience store

Washrooms in Area A

## **6. Report from the County – Tom Thacker**

Tom informed us that the County is not really happy about talk of the convenience store getting a liquor license. Larry told him that was only a possibility and that nothing definite is planned. Tom also informed us that SMRID is not very happy about us pouring a cement pad in front of the store, and he told us that we should request SMRID's permission before we do anything. Tom brought up at the County meeting today, that some of the Recreational Grant money should be coming to the park.

## **7. 40 Mile Park Foundation – Vern Beck**

The Foundation held another meeting to finish the revisions to the by-laws and Vern has sent them to Edmonton.

All 12 of the Memorial Benches have been paid for.

## **8. Other Items for Discussion**

Pictures of some used kitchen equipment up for sale from the City of Medicine Hat were passed around. They have recently refurbished the kitchen of the Veiner Centre and this equipment is no longer needed. The contact from the city is Rob Garrecht. Mike Janzer said he would talk to Rob and find out what kind of money they are looking for.

The main Park phone is not being answered; it should be called forwarded to one of the park cell phones. Larry said he would take the calls on his cell.

The hosting renewal for the Park Website is approaching. The cost of the renewal is \$145 for one year, \$250 for two years, or \$625 for five years.

**Motion:** Doug Hancock moved that the hosting be renewed for 5 years.

**Seconded:** Len Varjassy seconded.

**Carried.**

SAWT will not be holding a fishing derby at the Park this year. However, they would like to book the Pavilion for their season wrap – up in August.

Bruce asked if anyone had anything they would like him to bring up at the next Advisory Committee meeting. The only item brought up, was to ask why we need SMRID's approval to pour a cement pad.

We need to get someone applying for grants. Alderman Ken Sauer's name was mentioned again as a possibility. It was also thought we should contact Len Mitzel's office for more information.

**9. Motion:** Ron Hunt moved for adjournment at 9:32 p.m.